

BE AMBITIOUS



TAFE NSW

BE EMPLOYED WITH SKILLMAX JOB SEARCH STRATEGIES

**ENROL IN 800-000004
TAFE STATEMENT IN SKILLMAX**

COURSE DESCRIPTION:

The TAFE Statement in Skillmax is a free* job seeking course for migrants, able to provide qualified professionals with the necessary skills and knowledge to access the Australian job market.

COURSE OUTLINE :

Throughout this course, you will:

- develop a greater awareness of workplace culture and trends in the Australian labour market
- develop a career portfolio, including a professional résumé and cover letter
- develop strategies to identify employment opportunities
- learn how to prepare for job interviews
- develop career management skills
- learn how to market yourself effectively

ENTRY REQUIREMENTS:

- IELTS of 6.5 or equivalent[‡]
- Permanent residency status[†]
- Overseas professional qualification

REQUIRED DOCUMENTATION:

- Visa grant letter
- Your qualifications (English translations)
- IELTS Test Report Form (TRF) or equivalent

[‡]If you do not have IELTS, your equivalence will be assessed by a qualified teacher.

[†]Bridging visa E (BVE), humanitarian visas and some other temporary visas are also eligible.

BE SKILLED FOR THE JOB MARKET WITH SKILLMAX

SKILLMAX COURSE LOCATIONS AND DATES

JANUARY 2020

- **TAFE NSW Meadowbank**
7 January to 31 January

PROPOSED LOCATIONS FOR SEMESTER 1 2020

- **TAFE NSW St Leonards**
3 February - 4 March
9 March - 8 April
- **TAFE NSW Meadowbank**
17 February – 23 March
21 April - 28 May
1 June – 8 July
- **TAFE NSW Petersham**
2 March to 1 April
- **TAFE NSW Hornsby**
3 February – 9 March
- **TAFE NSW Granville**
3 March – 3 April
- **TAFE NSW Randwick**
2 March – 4 April

Please check the TAFE NSW website regularly for possible Skillmax delivery dates at the following locations:
TAFE NSW Ultimo TAFE NSW Nimimba
TAFE NSW St George

REGISTER YOUR INTEREST

Send the required documentation to:
Skillmax@tafensw.edu.au
or for more information, please call:
02 9942 3768

COURSE SNAPSHOT

Course:
800-000004
TAFE Statement in Skillmax

Study type:
Part time

Duration:
5 weeks, 15 hours per week

Cost:
*Skillmax is fully funded by the NSW Government and is delivered free of charge by TAFE NSW, to eligible** participants.

CONTACT US TODAY

 131 601  tafensw.edu.au/student-services/skillmax



TAFENSW

This document is correct at the time of printing: November 2019.
**Terms and conditions may apply.



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