How to register and access the AHPA *Introduction to the National Disability Insurance Scheme (NDIS) for Allied Health Professions* course

To access the AHPA NDIS Course the first time, you'll need to register and then add the course to your profile. There are a few steps involved but you'll only need to do this once. Please see below for details.

- 1. To begin, please click the following link: <u>http://pief.learnupon.com/users/sign_in</u>.
- 2. You will then see the following login screen:

Sign in for Educational courses and training with PIEF

Email	
Password	
Password	
Sign in	
Don't have an account? Sign up now »	forgot password?

- 3. Please click the option to <u>Sign up now</u> where you'll be prompted to choose a password and will need to click a confirmation email link.
- 4. You'll then see the following screen. Please enter your details. It's important that you choose 'Allied Health Practitioner' as your student type.

0				
Info				
You need to complete your profile before going any further!				
Basic Info				
First Name: *	Last Name: *			
Philipp	Herrmann			
Student Type: *				
Student Type.				
Allied Health Practitioners 3				
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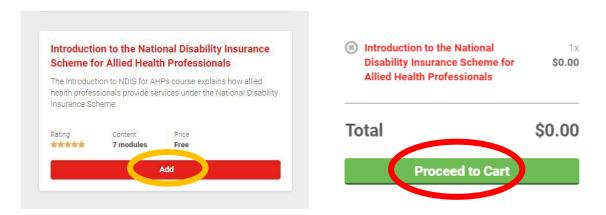
5. You'll also be prompted to enter additional information. Please ignore all fields except the Role/Discipline field

Date of Birth:		
Date of Birth		
AHP Approval Number/Pr	rovider Number (allied health providers only):	
	Provider Number (allied health providers only)	
Employer:		
Employer		

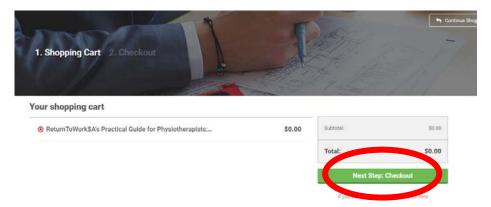
6. You'll then arrive at your home screen where you'll notice that you don't have any enrolled courses. To add the AHPA NDIS course, please click the <u>browse the store</u> link.

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Currently you have not been enrolled in any courses, say not browse the store or by the to to to to to to to to		-	
Currently you have not been enrolled in any courses, say not browse the store or by the the estate of find some courses you which like to take.			
	Currently you have not been enrolled in any courses. Levenot browse the store or boose the catalog to find some courses you will be to take.		

7. You'll then need to choose the NDIS course by scrolling down and clicking <u>Add</u> and then choosing <u>Proceed to Cart.</u>



8. Once on the next page, simply choose <u>Checkout</u>.



9. Then select Country 'Australia' and then hit <u>Go to dashboard.</u> Your course will be available and you'll simply need to hit <u>Start</u> to begin the course.

