

PHN Delegate Registration Information

The Australian Primary Health Care Nurses Association (APNA) would like to invite PHN nurse/practice support officers to a full day workshop to be held prior to APNA's National Conference at the Hotel Grand Chancellor Hobart on Thursday 4 May 2017.

APNA is the peak professional body for nurses working in primary health care. APNA provides education, professional support and advocacy to our members – nurses working across all sectors of primary health care.

Important Registration Information

Please read carefully before completing your registration and contact APNA or Baldwin Consulting if you have any questions. Only post/email the last two pages as these are the actual Delegate Registration Form.

How to Register

Please complete a separate registration form for each delegate. All fees in these forms are inclusive of 10% GST.

Once completed, please return the Delegate Registration Form section of this document (pages 3 and 4 only), including payment details to:

Post: APNA Conference c/o Baldwin Consulting Group,
PO Box 2043, South Melbourne, VIC 3205
Email: liz@baldwinconsulting.com.au

Contact the professional conference organisers on 03 9645 9858 if you have any questions.

What is Included in Your Two Day Conference Registration

All two day conference registrations include:

- One ticket to the State of the Art Evening at MONA (including boat ride to the venue; a night of food, drinks, music, dancing; private gallery viewing; and return bus ride)
- Conference morning and afternoon teas and lunches
- Complimentary breakfasts on Friday and Saturday morning (you must select your preferred breakfast session via the Delegate Registration Form, see page 3 and 4)
- Complimentary conference satchel
- Delegate handbook
- Access to the conference sessions
- Pass to the exhibition hall
- One ticket to the Meet & Greet social event on Thursday evening

Breakfast Session Choices

(Included in Two Day Conference Registration only)

Two breakfast sessions (one on Friday and one on Saturday) are included in your conference registration. When registering for the Two Day Conference please ensure you select which breakfast sessions you would like to attend in Section 3 of the Delegate Registration Form.

PHN Rate	
Two Day Conference Registration + PHN Pre-Conference Workshop	\$599
Separate Session	
Full Day PHN Pre-Conference Workshop ONLY Thursday, 9:00am-4:00pm	\$150

FREE
WORKSHOP
If attending as
a delegate

PHN Pre-Conference Workshop

This workshop is designed for practice support staff that work with or are nurses. Hear from speakers on key priority areas and discuss what's happening with fellow staff from across the country.

What are you doing? Projects, pilots, innovations – come with your thoughts and questions. What's working, what's not and what do you need help with?

This is an invite-only event for PHN staff nationally working in a practice support role. Pricing for the day is \$150 for the day or complimentary if attending the conference (Friday and Saturday).

The benefits for PHN staff attending the workshop include:

- Strengthen ties with other PHN practice support staff across the country. Network and put faces to names.
- Hear experts talk about key priorities and important updates.
- Education for non-clinical PHN staff around nursing issues.
- Share ideas and listen to how other PHNs are working with their nursing workforce.
- Discuss health priority areas and nurse/practice involvement in the successful delivery of projects and initiatives.
- Access the latest information from APNA and from other PHNs.
- Exposure to new and innovative ideas that practice support officers can apply to their roles

Please Note

The APNA AGM will be held at the conclusion of the pre-conference workshops on Thursday 4 May from 4:30 – 5:00pm at the Hotel Grand Chancellor Hobart.

The conference will then officially commence with the 'Meet & Greet' social event in the Exhibition Hall from 5:00 – 6:30pm on Thursday evening.

The two-day conference program commences on Friday 5 May at 8:30am and concludes on Saturday 6 May at 5:00pm.

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Accommodation

Do you need somewhere to stay whilst attending State of the Art?

APNA has negotiated excellent rates at the Hotel Grand Chancellor Hobart exclusive to State of the Art conference delegates.

To ensure you receive the discounted rate, **please book your accommodation through the online booking process linked in at www.apnaconference.asn.au/accommodation.**

State of the Art rates applying from 30 April to 10 May 2017:

- Mountain or City View Room – \$195.00 per night
- Harbour View Room – \$230.00 per night

Rooms have 1 King-sized bed that can sleep 2 people.

Do you want to ask the Hotel Grand Chancellor Hobart something? Call them on (03) 6235 4535 or send an email groupreservations@hgchobart.com.au.

Meet & Greet

**Exhibition Hall, Hotel Grand Chancellor Hobart,
Thursday 4 May, 5.00 – 6:30pm**

There will be a Meet & Greet social event in the exhibition area to officially open State of the Art on the Thursday evening. This will be a fantastic opportunity to indulge in delicious canapes and beverages, and network with your peers from around Australia, as well as exhibitors and APNA staff and Board members.

Meet & Greet tickets are included in Two Day Conference Registrations.

Alternatively, please complete section 5 in the Delegate Registration Form at page 3 and 4 if you would like to purchase a ticket to attend at \$80.00 (inc. GST) per person.

A State of the Art Evening at MONA

Friday 5 May 2017, 6.30pm - 11.00pm

Celebrate the state of the art profession of nursing in primary health care in style!

Set sail from Hobart Harbour for a short journey down the Derwent River to the banks of the Moorilla Winery where the Museum of Old and New Art meets the shore.

Be swept up by a truly memorable evening involving a private gallery viewing and delightful grazing, drinking, mingling, music and dancing in one of Australia's state of the art tourist attractions.

All tickets to this function will include:

- Food and beverages for the evening
- Private gallery viewing
- Boat trip to the venue and return bus ride
- Entertainment

A State of the Art Evening at MONA ticket is included in a Two Day Conference Registration.

Alternatively, please complete the applicable section if you would like to purchase a ticket to attend at \$120.00 (inc. GST) per person.



Please complete and post or email the following two pages ONLY

- Please complete a separate registration form for each delegate or for multiple registrations supply a list.
- All fees in these forms are inclusive of 10% GST.
- Once completed, please return the following **two pages ONLY**, including payment to:

Post: APNA Conference c/o Baldwin Consulting Group,
PO Box 2043, South Melbourne, VIC 3205

Email: liz@baldwinconsulting.com.au

If you have any queries regarding registration please contact our conference organisers, Baldwin Consulting Group on (03) 9645 9858 or email liz@baldwinconsulting.com.au

PHN Delegate Registration Form

Section 1 – Contact Details

Title (Mr/Mrs/Ms/Miss/Dr/Prof) First Name: Last Name:

Badge Name (if different to above):

Postal Address:

Suburb: State: Postcode: Locality: Urban Rural Remote

Email: Contact Tel:

Special requirements: (dietary, access, language etc)

Job Title: Organisation:

Please tick this box if this is your first APNA conference, as we would like to welcome you. APNA Member Number

IMPORTANT: A delegate list will be supplied to all attendees (delegates, speakers, sponsors) at the end of the conference. The delegate list contains your name, workplace name and email address as provided on this form. Please let us know your preference in supplying your contact details to those attending the PHN workshop and conference.

PHN Workshop Yes, I agree No, I do not agree

Conference Yes, I agree No, I do not agree

Two Day Conference Registration includes: Meet & Greet social event on Thursday, A State of the Art Evening at MONA on Friday, day catering and all conference sessions on Friday and Saturday, including Breakfast Sessions.

Section 2 – Registration Details (All prices include GST)

PHN Special Rates	PHN Rate	Amount
Two Day Conference + PHN Pre-Conference Workshop	\$599	
Full Day PHN Pre-Conference Workshop ONLY	\$150	

Section 3 – Breakfast Sessions (Optional – included in your Two Day Conference Registration)

Breakfast Sessions – Please select one breakfast session per day	
Friday 7:00am – 8:00am (Select one)	Saturday 7:00am – 8:00am (Select one)
<input type="checkbox"/> Breakfast 1 – More than a Gut Feeling – Why Breakfast Matters for Health	<input type="checkbox"/> Breakfast 3 – The Important Role of the Practice Nurse in Delivering Patient-Centred Diabetes Management
<input type="checkbox"/> Breakfast 2 – Learn the latest in travel and pertussis vaccine recommendations	<input type="checkbox"/> Breakfast 4 – Current updates on meningococcal B disease and seasonal influenza

PHN Delegate Registration Form

Section 4 – Pre-Conference Workshop *(Workshop takes place on Thursday 5 May)*

Full Day Workshop	
9:00am – 4:00pm	<p>PHN Workshop</p> <p>This workshop is designed for practice support staff that work with or are nurses. Hear from speakers on key priority areas and discuss what’s happening with fellow staff from across the country.</p> <p>What are you doing? Projects, pilots, innovations – come with your thoughts and questions. What’s working, what’s not and what do you need help with?</p> <p>This is an invite-only event for PHN staff nationally working in a practice support role. Pricing for the day is \$150 or complimentary if attending the conference (Friday and Saturday).</p>

Section 5 – Social Functions *(All prices include GST)*

Thursday – Meet & Greet Social Event – Additional Tickets *(One ticket is included with a Two Day Conference Registration)*

Please provide _____ tickets at \$80.00 = \$ _____

Names for additional tickets *(if insufficient room please provide a list)*

1. _____
2. _____

Friday – A State of the Art Evening at MONA – Additional Tickets *(One ticket is included with a Two Day Conference Registration)*

Please provide _____ tickets at \$120.00 = \$ _____

Names for additional tickets *(if insufficient room please provide a list)*

1. _____
2. _____

Section 6 – Payment Options

- Cheque enclosed payable to: Australian Primary Health Care Nurses Association
- Electronic Funds Transfer to: Australian Primary Health Care Nurses Association

Westpac BSB: 033 033 Account No. 173080

Please use your name as the reference and email remittance advice to: liz@baldwinconsulting.com.au

- Please debit my credit card: *(Please note: a 1.8% plus GST surcharge will be added to credit card payments)*

Mastercard Visa American Express Exp. ____/____

Credit card No: _____

Cardholder name: _____

Cardholder signature: _____

Australian Primary Health Care Nurses Association

Tax Invoice ABN 3039 0041 210

This document can serve as a tax invoice once payment has been received.

If you would like to pay for more than one delegate please contact Liz at Baldwin Consulting.

A separate registration form is required for each delegate.

Registration	\$
Meet & Greet additional tickets	\$
An Evening at MONA additional tickets	\$
TOTAL	\$

Contact the organisers Tel: +61 3 9645 9858
Email: liz@baldwinconsulting.com.au

Cancellation Policy
All cancellations must be advised in writing.

Before Thursday 30 March 2017
A full refund less a \$50 cancellation fee is available.

After Thursday 30 March 2017
No refunds will be given after this date due to fixed cost commitments at the venue. APNA can not accept responsibility for changes to work commitments or personal circumstances. Registrants must take into consideration that venue, food and beverage, learning materials, presenters, etc are finalised and confirmed prior to the commencement of the conference and therefore considerable and non-refundable costs

would have been incurred by APNA. A substitute can be nominated to take your place with no additional cost or penalty.

Note that the advertised Conference Program is correct at the time of publishing. In the event of unforeseen circumstances, APNA reserves the right to the change the Program with notice.